

<b>Lower Minnesota River West-Comprehensive Watershed Management Partnership</b>	<b>Policy Committee</b> Meeting #13 – Minutes	Date: 12/2/2021
		Time: 1:45 PM – 2:34 PM
		Location: Commissioner’s Board Room, Sibley County Courthouse, 400 Court Ave Gaylord, MN 55334

**Staff Support:** Jack Bushman

**Note taker:** Jack Bushman

**Attendees:**

**Committee Members:** Charles Mathews – McLeod SWCD, Marie Dranttel – Nicollet County, Steve Saxton – Sibley County, Paul Wiemann – Sibley SWCD, Eric Annexstad – Nicollet SWCD, Jim Mueller – High Island Creek WD, Doug Krueger – McLeod County

**Others:** Jack Bushman – Sibley SWCD, Jenny Mocol-Johnson – Board of Water and Soil Resources, Shaina Keseley – Board of Water and Soil Resources, Greg Williams – Barr Engineering Co., Rachel Pichelmann – SEH

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## Agenda Items

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**Minutes:**

1. Call to Order
  - a. The meeting was called to order at 1:45 PM by Board Chair Wiemann; the meeting was started late due to technical difficulties.
  - b. Roll call of attendees was completed.
  
2. Review Meeting Agenda, Agenda Additions & Cancellations
  - a. A motion was made by Annexstad and seconded by Mueller to accept the agenda as presented. Ayes- Annexstad, Mathews, Mueller, Dranttel, Saxton, Wiemann. Absent – Krueger. Motion carried.
  
3. Approve Minutes from 10/14/2021
  - a. The committee reviewed the meeting minutes from the October 14<sup>th</sup>, 2021 policy committee meeting. A motion was made by Annexstad and seconded by Mathews to approve the meeting minutes. Ayes Annexstad, Mathews, Mueller, Dranttel, Saxton, Wiemann. Absent – Krueger. Motion carried.
  
4. Approve Invoice from Barr Engineering Co.
  - a. The committee reviewed the invoice from Barr Engineering Co. The invoice is for \$10,703.68 and is dated November 24<sup>th</sup>, 2021. Bushman reviewed the services provided by Barr Engineering. A motion was made by Mueller and seconded by Annexstad to approve the invoice. Ayes Annexstad, Mathews, Mueller, Dranttel, Saxton, Wiemann, Krueger. Motion carried
  
5. Discuss Draft Implementation Table
  - a. Williams, attending virtually via GoToMeeting, previewed the draft of the implementation table with the committee. This table will be undergoing review from the advisory committee. Discussion was held on the use and purpose of the table.
  
6. Preview Terrain Analysis
  - a. Williams previewed the preliminary results of the terrain analysis run by Barr Engineering. The terrain analysis will be used during the planning phase of the project to help estimate funding and will be used during implementation to aid project staff in identifying project locations. Over 900 points have been

identified. The terrain analysis will be undergoing review by the steering team and advisory committee before it is finalized.

7. Next Meeting

- a. The next LMRW CWMP Policy Committee meeting is scheduled for February 3<sup>rd</sup>, 2022. It will be held at the Sibley County Courthouse.
- b. A motion was made by Mueller and seconded by Krueger to adjourn the meeting at 2:34 PM. Ayes Annexstad, Mathews, Mueller, Dranttel, Saxton, Wiemann. Motion carried.

Approved on February 3<sup>rd</sup>, 2022

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Secretary

Attachments to Meeting Minutes:

- Barr Engineering Co. Invoice
- Implementation Memo and table document