

<b>Lower Minnesota River West-Comprehensive Watershed Management Partnership</b>	<b>Policy Committee</b> Meeting #5 – Minutes	Date: 12/03/2020
		Time: 1:32 PM – 2:07 PM
		Location: Virtual Meeting via GoToMeeting

**Staff Support:** Jack Bushman

**Note taker:** Joel Wurscher

**Attendees:**

**Committee Members:** Jim Mueller – HICWD, Doug Krueger – McLeod County, Charles Mathews – McLeod SWCD, Marie Dranttel – Nicollet County, Steve Saxton – Sibley County, Paul Wiemann – Sibley SWCD, Eric Annexstad – Nicollet SWCD

**Others:** Amy Clyde – Nicollet County, John Luepke – Nicollet County, Blake Honetschlager – Nicollet SWCD, Ryan Freitag – McLeod SWCD, Mark Hiles – Board of Water and Soil Resources, Ed Lenz – Board of Water and Soil Resources, Karen Chandler – Barr Engineering Co., Greg Williams – Barr Engineering Co.

## Agenda Items

**Minutes:**

1. Call to Order
  - a. The meeting was called to order at 1:32 PM on December 3<sup>rd</sup>, 2020 by Board Chair Wiemann.
  - b. Board Chair Wiemann: “The policy committee meeting will be held in accordance to MN Statute 13D.021. It will be conducted by telephone due to the health pandemic and declared emergency. An in-person meeting is not practical or prudent.”
  - c. Wiemann reminded committee members that voting will be done via roll call, and that committee members should state their name when making motions.
2. Review Meeting Agenda, Agenda Additions & Cancellations
  - a. The committee reviewed and discussed the meeting agenda. One cancellation was made. The “60 Day Notice – BWSR Priority Issues and Plan Expectations Presentation” agenda item was removed from the agenda.
  - b. Initially scheduled to be held at the Sibley County Courthouse, this meeting was moved to a telephone meeting due to concerns around the ongoing public health pandemic.
  - c. A motion was made by Krueger and seconded by Mueller to accept the agenda with the one cancellation. Ayes Mueller, Krueger, Mathews, Dranttel, Saxton, Wiemann. Motion carried.
3. Approve Minutes from 09/03/2020
  - a. The committee reviewed the meeting minutes from the September 3<sup>rd</sup>, 2020 policy committee meeting. A motion was made by Saxton and seconded by Dranttel to approve the September 3<sup>rd</sup> meeting minutes. Ayes Mueller, Krueger, Mathews, Dranttel, Saxton, Wiemann. Motion carried.
4. Approve Invoice from Barr Engineering Co.
  - a. The committee reviewed the invoice from Barr Engineering Co. The invoice is for \$8,413.00 and is dated November 25<sup>th</sup>, 2020. Bushman reviewed the services provided by Barr Engineering. Mathews stated the invoice is detailed and well laid out. A motion was made by Krueger and seconded by Mueller to approve the invoice. Ayes Mueller, Krueger, Mathews, Dranttel, Saxton, Wiemann. Motion carried.

5. Review and Approve the Public Kick Off Survey.

- a. The committee reviewed the public kick off survey. Bushman talked with the committee about the purpose of the survey and reviewed each of the questions. Mueller stated that each of these questions and resource concerns are important. Krueger state the question #7 will be very important in helping the planning effort prioritize. Annexstad asked if the survey will only be distributed within the watershed, or if the scope will be wider. Bushman replied that the survey will be distributed within the watershed. Wiemann asked if there is any concern about one group overloading the survey. The group discussed, and while it is a possibility, it seems unlikely that this will happen. Annexstad asked if the question should be included about funding. The group discussed and determined that this survey will help guide funding. A motion was made by Annexstad and seconded by Krueger to approve the use of the public kick off survey. Ayes Mueller, Krueger, Mathews, Dranttel, Saxton, Wiemann. Motion carried.

6. Discuss Future Agenda Items & Schedule Next Meeting

- a. The next Lower Minnesota River West CWMP policy committee meeting will be held on January 7<sup>th</sup>, 2020 at 1:30 PM. The committee discussed continuing to use a virtual format to hold meetings until COVID-19 trends improve. It was agreed that this is the best course of action. Bushman replied that he will follow up with committee members to discuss the need for any technological help. A motion was made by Kreuger and seconded by Annexstad to use the GoToMeeting format for future meetings. Ayes Mueller, Krueger, Mathews, Dranttel, Saxton, Wiemann. Motion carried.
- b. A motion was made by Mueller and seconded by Annexstad to adjourn the meeting at 2:07 PM. Ayes Mueller, Krueger, Mathews, Dranttel, Saxton, Wiemann. Motion carried.

Approved on January 7<sup>th</sup>, 2021

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Secretary

Attachments to Meeting Minutes:

- Barr Engineering Invoice
- Public Kick Off Survey