

Lower Minnesota River West One Watershed, One Plan	Policy Committee Meeting #2 – Minutes	Date: 7/2/2020
		Time: 1:31 PM -2:02 PM
		Location: Location: Commissioner's Board Room, Sibley County Courthouse, 400 Court Avenue Gaylord, MN 55334

Staff Support: Joel Wurscher

Note taker: Joel Wurscher

Committee Members: Jim Mueller – HICWD, Doug Krueger – McLeod County, Charles Mathews – McLeod SWCD, Marie Dranttel – Nicollet County, Eric Annexstad – Nicollet SWCD, Steve Saxton – Sibley County, Paul Wiemann – Sibley County

Attendees: **Others (attending virtually):** Allen Kerber – High Island Creek Watershed District, Jack Bushman – Sibley SWCD, Amy Clyde – Nicollet County, John Luepke – Nicollet County, Marilee Peterson – Sibley County, Jenny Mocol-Johnson – Board of Water and Soil Resources, Mark Hiles – Board of Water and Soil Resources

Agenda Items

Minutes:

1. Call to Order
 - a. The meeting was called to order at 1:31 PM on July 2nd, 2020 by Board Chair Wiemann.
2. Review Meeting Agenda, Agenda Additions & Cancellations
 - a. The committee reviewed and discussed the meeting agenda. A motion was made by Krueger and seconded by Annexstad to approve the meeting agenda. Ayes Mueller, Krueger, Mathews, Dranttel, Annexstad, Saxton, Wiemann. Motion carried.
3. Approve Minutes from 6/4/2020
 - a. The committee reviewed the meeting minutes from the June 4th, 2020 policy committee meeting. A motion was made by Dranttel and seconded by Krueger to approve the June 4th meeting minutes. Ayes Mueller, Krueger, Mathews, Dranttel, Annexstad, Saxton, Wiemann. Motion carried.
4. Review and Approve the 60-Day Notice; Initiate 60-Day Review Process
 - a. Wurscher gave the committee an overview of the 60-Day process. The committee discussed the purpose of the 60- Day and how received comments would be handled. The committee also discussed methods for receiving comments from the public. The 60-Day notice to plan will be distributed to state, city and township government officials within the planning boundary. A motion was made by Krueger and seconded by Mueller to approve the 60-Day Notice and to initiate the 60-Day process. Ayes Mueller, Krueger, Mathews, Dranttel, Annexstad, Saxton, Wiemann. Motion carried.
5. Review and Approve the Request for Qualifications; Initiate RFQ Process
 - a. Wurscher updated the committee on several changes to the RFQ timeline that were recommended by the steering team. The committee discussed the RFQ, the selection committee and the number of consulting firms that would receive the RFQ. The committee also discussed the grant budget and timeline in relation to money set aside for hiring a consulting firm. A motion was made by Saxton and seconded by Mueller to approve the RFQ with recommended timeline changes and initiate the RFQ process. Ayes Mueller, Krueger, Mathews, Dranttel, Annexstad, Saxton, Wiemann. Motion carried.

6. Discuss Future Agenda Items & Schedule Next Meeting

- a. Wurscher discussed several future agenda items with the committee. The committee agreed to that the next Lower Minnesota River West policy committee meeting will be held on August 6th, 2020 at 1:30 PM in the Commissioner’s Board Room in the Sibley County Courthouse. A motion was made by Annexstad and seconded by Krueger to adjourn the meeting at 2:02 PM on 7/2/2020. Ayes Mueller, Krueger, Mathews, Dranttel, Annexstad, Saxton, Wiemann. Motion carried.

Approved on August 6th, 2020

Secretary

Attachments to Meeting Minutes:

- 60- Day Notice
- Request for Qualifications