

Lower Minnesota River West-Comprehensive Watershed Management Partnership	Policy Committee Meeting #4 – Minutes	Date: 9/3/2020
		Time: 1:32 PM – 2:14 PM
		Location: Commissioner's Board Room, Sibley County Courthouse, 400 Court Avenue Gaylord, MN 55334

Staff Support: Jack Bushman

Note taker: Joel Wurscher

Attendees:

Committee Members: Jim Mueller – HICWD, Doug Krueger – McLeod County, Charles Mathews – McLeod SWCD, Marie Dranttel – Nicollet County, Steve Saxton – Sibley County, Loren Evenson – Sibley SWCD

Presenters: Greg Williams – Barr Engineering, Karen Chandler – Barr Engineering, Rachel Pichelmann – SEH

Others (attending virtually): Amy Clyde – Nicollet County, John Luepke – Nicollet County, Kevin Ostermann – Nicollet SWCD, Coleton Draeger – McLeod SWCD, Ryan Freitag – McLeod SWCD, Jenny Mocol-Johnson – Board of Water and Soil Resources, Julie Westerlund – Board of Water and Soil Resources

Agenda Items

Minutes:

1. Call to Order
 - a. The meeting was called to order at 1:32 PM on September 3rd, 2020 by acting Board Chair Dranttel.
2. Review Meeting Agenda, Agenda Additions & Cancellations
 - a. The committee reviewed and discussed the meeting agenda. No additions or corrections were needed. A motion was made by Krueger and seconded by Saxton to approve the meeting agenda. Ayes Mueller, Krueger, Mathews, Dranttel, Saxton, Evenson. Motion carried.
3. Approve Minutes from 8/6/2020
 - a. The committee reviewed the meeting minutes from the August 6th, 2020 policy committee meeting. A motion was made by Krueger and seconded by Mueller to approve the July 2nd meeting minutes. Ayes Mueller, Krueger, Mathews, Dranttel, Saxton, Evenson. Motion carried.
4. Barr Engineering – Scope of Services Presentation
 - a. Chandler and Williams from Barr Engineering Co., along with Pichelmann from SEH, gave a presentation on the scope of services and facilitation process they are proposing to use for the Lower Minnesota River West CWMP. Chandler talked about the structure of the team that would be working on this project. Pichelmann discussed prioritizing local issues and resources. Williams discussed modeling, mapping, measurable goals, and governance structure. Committee members asked questions about local input and future grant funding.
5. Review and Approve Contract with Barr Engineering Co.
 - a. The policy committee reviewed the Environmental Consultant Standard Service Contract. A motion was made by Krueger and seconded by Saxton to approve the contract as presented. Ayes Mueller, Krueger, Mathews, Dranttel, Saxton, Evenson. Motion carried.

6. 60 Day Notice -End Date/Responses Received

- a. State Agencies and local government units that received a 60-day notice letter have until September 4th to respond.
- b. As of September 3rd, responses have been received by the Department of Natural Resources, the Minnesota Pollution Control Agency, the Board of Water and Soil Resources, and the Minnesota Department of Health. The Minnesota Department of Agriculture included their responses within the letter from the Board of Water and Soil Resources.

7. Discuss Future Agenda Items & Schedule Next Meeting

- a. The next Lower Minnesota River West CWMP policy committee meeting will be held on October 1st, 2020 at 1:30 PM in the Commissioner's Board Room in the Sibley County Courthouse. A motion was made by Saxton and seconded by Mueller to adjourn the meeting at 2:14 PM. Ayes Mueller, Krueger, Mathews, Dranttel, Saxton, Evenson. Motion carried

Approved on October 1st, 2020

Secretary

Attachments to Meeting Minutes:

- Barr Engineering Contract
- PowerPoint Presentation